



Master of Science in Education Application Packet

Information about the MSED program can be found at- <http://www.wou.edu/graduate/ms-education/>

Welcome...

Your new professional journey starting the Master of Science in Education (MSED) degree program will provide you with a critical, advanced, and intellectually rigorous curriculum. No matter which option you choose, you will find an opportunity to prepare yourself for professional positions in the field of education. The MSED graduate curriculum is designed to assist educators in understanding theory and practice for decision-making, critical and creative thinking, leadership, and problem solving as they apply to a professional education context. The need to develop a cadre of professional educators who demonstrate advanced knowledge in education and who can assist others to reach their potential in education is well documented. Graduates of our program are shaping the future of education.

Enjoy your journey!

This application can be emailed to the Division of Education and Leadership graduate advisor (Olivia Flores, floreso@mail.wou.edu) or can be mailed to:

Western Oregon University
College of Education
Division of Education and Leadership
Graduate Programs Advisor
345 Monmouth Ave. N
Monmouth, OR 97361

Master of Science in Education Program Application Checklist

Your application will be complete when you have submitted all the following application materials and information:

- ☐ Application to Western Oregon University Graduate Programs
- ☐ Personal Information
- ☐ Professional Education Information
 - Educational History, including any graduate studies transcripts
- ☐ Professional career information
 - Resume
 - Interest statement
- ☐ Signed dispositions form



Admission Requirements for Master of Science in Education

1. Apply to Western Oregon University Graduate Programs

- **Complete the WOU Graduate Programs Application.** Students must be admitted to the WOU Graduate School before being considered for admission to the MEd program. Submit all WOU Graduate School application materials, including transcripts, to the Graduate Programs Office at least two weeks prior to the term you plan to begin the MEd program.
- **Send official transcripts.** Official transcripts in a sealed envelope from each university or college attended must be mailed to the Graduate Studies Coordinator. Once you are accepted into the program: If you have any graduate level course(s) that you have completed and would like to have considered for transfer to your MEd program, please contact the program coordinator directly. *Note: Only course work completed five years or less from your anticipated graduation date will be considered and no more than 15 hours of graduate work can be transferred in from another college or university (Graduate Office Policy).*
- **Send the nonrefundable application fee.** Submit your application fee with your Graduate Programs Application.
- **Submit the Graduate Program Application.** Send your application, transcripts and fee to:

WOU Graduate Studies Coordinator
Administration Building, Rm 107
345 Monmouth Ave. N
Monmouth, OR 97361

2. Apply to the MEd Program

- **Complete the MEd Application.** As soon as you submit your completed Graduate Programs application submit your completed MEd application. The admission deadline is two weeks before the start of a term.
- **Read and sign the Statement of Integrity and “Professional Characteristics Demonstrated by a Master of Science in Education Candidate” form.** All students of the WOU MEd program must adhere to professional dispositions as outlined in this document.
- **Submit the MEd Application.** Send your application, unofficial transcripts, and signed *Professional Characteristics Demonstrated by an MEd Candidate* to

Education and Leadership Graduate Programs Advisor
College of Education
345 Monmouth Ave. N Monmouth, OR 97361

Western Oregon University

Division of Education and Leadership

Master of Science in Education Program Application

Personal Information:

Name: _____ WOU V# if you have one: _____

Application Year: _____ Expected term and year to start MEd Program: _____

Phone: _____ E-mail: _____

Mailing address:

Number, Street, Apt number

City

State

Zip/Postal Code

Select the content specialty, endorsement or certificate for which you are applying:

Content Specialty	Endorsement only	Certificate or Specialization Only
<input type="checkbox"/> Early Childhood Education <input type="checkbox"/> Curriculum and Instruction <input type="checkbox"/> Elementary Mathematics Specialist <input type="checkbox"/> ESOL <input type="checkbox"/> Interdisciplinary Professional Studies <input type="checkbox"/> Literacy Education <input type="checkbox"/> Reading <input type="checkbox"/> STEM Education	<input type="checkbox"/> Bilingual/ESOL <input type="checkbox"/> Reading	<input type="checkbox"/> Dual Language/Bilingual Certificate <input type="checkbox"/> Elementary Mathematics (K-8) Specialist Certificate <input type="checkbox"/> Elementary Mathematics (K-8) Specialist Specialization <input type="checkbox"/> ESOL Certificate <input type="checkbox"/> Reading Specialist Certificate

Professional Education Information:

- ☐ I am a licensed P-12 educator.

I have had a teaching license for _____ years.

My teaching experience is at _____ pk-5 _____ 6-8 _____ 9-12

- ☐ I am not a licensed P-12 educator.

My background or interest in a graduate degree in education is as a

- ☐ Non formal educator (e.g. Museum, Nature Center, Non-Profit educator, Outreach coordinators)
- ☐ Adult education/ adult educator/coach (instructional, athletic or other)
- ☐ Curriculum or education materials designer
- ☐ Higher education professional (instructor, staff, administration related)
- ☐ Other: _____

Educational History

Bachelor's Degree Information:

Degree Earned

Institution attended

Year Earned

Graduate studies history

Please list all graduate institutions you have attended or are currently attending. Please submit unofficial graduate transcripts for these to the Education and Leadership Graduate Programs Advisor.

Institution

Year(s) attended

Institution

Year(s) attended

Professional career information

1. Include a current resume showing recent and applicable employment and/or training.
2. Interest statement: Please provide a brief statement explaining your interest in a graduate degree in education, the content specialty area you are interested in pursuing, and how it will help you meet your current and/or future professional goals.



**PROFESSIONAL CHARACTERISTICS DEMONSTRATED BY A
MASTER OF SCIENCE IN EDUCATION CANDIDATE
Dispositions**

Education and educators have historically valued and upheld high professional and ethical standards for teachers. The College of Education is committed to high levels of professionalism for all Master of Science in Education candidates. The Division of Education and Leadership believes it is important for you to be aware of and understand the characteristics of professionalism prior to program admission.

The graduate faculty at WOU will use this form to assess your professionalism through the admissions process, during your time as a graduate student and as warranted. The MSED Program faculty and the Office of Graduate Studies reserves the right to advise your continuation or termination in the Master of Science in Education program based on assessment of your professionalism.

Please carefully review the Statement of Integrity and the attached list of **PROFESSIONAL CHARACTERISTICS**. Keep a copy for your personal records.

Statement of Integrity

Western Oregon University students and faculty are committed to scholarly principles that respect and acknowledge individual achievement. Because of this, certain behaviors are viewed as unacceptable, including cheating, plagiarism, falsifying or fabricating information, and aiding or abetting academic dishonesty. Students who violate these principles are subject to penalties, including course failure and dismissal from Western Oregon University.

I certify that to the best of my knowledge all statements made by me in the Application for Admission to the Master of Science in Education program are correct, complete, and my own. I understand that furnishing inaccurate or misleading information can result in denial of admission, withdrawal of an offer of admission, or dismissal from the Master of Science in Education program. If admitted to Western Oregon University, I will abide by the standards of academic integrity expected of Western Oregon University students. I understand that this application and all records gathered for my admission files are confidential and will not be disclosed to me or any other person, except as provided by law. I understand that it is my responsibility to ensure that all required application materials are submitted to the Graduate Studies office and the Master of Science in Education Program.

This page will be signed and submitted with your application materials, as your verification of receiving, reading, understanding and retaining this list of expectations.

Applicant's Signature

Date

**Your signature acknowledges that you have read and are retaining the attached
PROFESSIONAL CHARACTERISTICS DEMONSTRATED BY THE CANDIDATE FORM**

Your signature does not imply concurrence with the information reported.



PROFESSIONAL CHARACTERISTICS DEMONSTRATED BY THE CANDIDATE

Collaboration: The student works with others to achieve a common goal.

1.1 Interacts constructively with peers/colleagues, administrators, staff, and faculty

- Shows consideration and respect for thoughts and feelings of others
- Demonstrates effective communication skills
- Demonstrates flexibility with others
- Solicits suggestions and feedback from others
- Maintains communication when questions or concerns arise
- Recognizes a range of valid viewpoints

1.2 Functions as a contributing member of a team.

- Communicates effectively
- Shares ideas and materials
- Offers ideas and observations

Honesty and Integrity: The student demonstrates truthfulness, professional behavior, and trustworthiness.

2.1 Displays honesty and integrity

- Maintains confidentiality
- Elicits trust and respect
- Produces original work and credits sources when appropriate

Respect: The student honors, values, and demonstrates consideration and regard for oneself and others.

3.1 Is respectful of cultural patterns and expectations within a community context

- Presents self in a professional manner
- Speaks and behaves in a manner that is sensitive to linguistic and cultural differences and respects the dignity and worth of others
- Establishes good rapport in the graduate community
- Recognizes and respects identities informed by a group's historical context

Commitment to Learning: The student values learning for self and others.

4.1 Demonstrates a commitment to learning

4.2 Completes assigned work in a timely manner, meeting expectations

4.2 Reflects on performance and attitudes

- Reflects upon and evaluates effectiveness as a professional and seeks to improve skills
- Receives feedback in a positive manner and makes necessary adjustments
- Regularly re-assesses his/her commitment to the profession



Leadership and Responsibility: The student acts independently and demonstrates accountability, reliability, and sound judgment.

6.3 Meets graduate work schedule demands

- Meets and consults with advisors and faculty as necessary

6.4 Is aware of the importance of being professional

- Communicates and interacts in a professional manner

6.5 Demonstrates initiative

- Make suggestions in a variety of settings (e.g. group work, meeting with advisors and program coordinators)