

**Graduate Study Committee Meeting Minutes  
September 19, 2017**

**Members Present:** Greg Zobel, Adele Schepige, Tom Kelly, Melanie Landon-Hays, Lars Soderlund, Elisa Maroney, Terry Gingerich, Stewart Baker, David Foster, Scot Morse, Dirk Freymuth, Maria Peterson-Ahmad, Patrick Graham, Denise Thew Hackett, John Rector

**Ex-Officio:** Linda Stonecipher, WeiWei Zhang

**Minutes:** Kristen Larson

**Guests:** Amber Deets, Sue Monahan, Interpreters

<b>Agenda Item</b>	<b>Who</b>	<b>Outcome/Follow-up</b>
Approval of May minutes	Greg Zobel	Approved
<b>Welcome</b> Introductions	Greg Zobel	Request committee members submit updated contact information by Friday so Amber Deets can update the website  Request for graduate students to serve on the GSC. Will submit as electronic poll for the October meeting.  Google Drive- folder available with all GSC documents  Reviewed Committee Charge
Graduate Office News & Updates	Amber Deets	Request for members to serve on the Petition Committee Volunteers: Tom Kelly, Greg Zobel, Melanie Landon-Hays, Scot Morse
<b>Old Business</b> Accreditation	Greg Zobel/Sue Monahan	Accreditation, DQP <ul style="list-style-type: none"> <li>• Links to DQP and pilot rubrics available in GSC agenda for 9/19/17</li> </ul> Overview of last year's pilot of DQP <ul style="list-style-type: none"> <li>• Possibility of developing a writing course available to graduate students from all programs</li> <li>• Completed a pilot of assessment of writing in graduate programs</li> <li>• Pilot rubric for analytic inquiry</li> <li>• Move to have assessment work done through the GSC</li> </ul> Requests for alternatives to the DQP-none offered

<p><b>New Business</b> Emphases for coming year</p>	<p>Greg Zobel</p>	<ul style="list-style-type: none"> <li>• Moved to use DQP as foundation for assessment but will modify to WOU's contextual needs</li> <li>• Approved</li> </ul> <p>Future dates for assessment workshops</p> <ul style="list-style-type: none"> <li>• Fall: Friday, December 1; 9am-12pm</li> <li>• Spring: Friday June 1; 12-3pm</li> </ul> <p>Focus on Analytic Inquiry Read materials ahead of time Approved</p> <p>Interest in/main goals:</p> <ul style="list-style-type: none"> <li>• Future Projects <ul style="list-style-type: none"> <li>○ Identify future of graduate programs</li> <li>○ Develop guide for proposal process</li> <li>○ (Dirk, Elisa, Adele, Patrick)</li> </ul> </li> <li>• Professional Project/Action Research Manual <ul style="list-style-type: none"> <li>○ Melanie, Adele &amp; Stewart have worked on this already</li> <li>○ (Stewart, Melanie, Tom, David, Elisa, Adele)</li> </ul> </li> </ul> <p>Sub-committee membership evolving</p> <p>Devote 30 min to discussion of sub-committee topics</p> <p>Invite Dr. Fuller to GSC to review vision</p> <p>Discussion: Align GSC activities around strategic plan Develop a vision for grad programs</p> <ul style="list-style-type: none"> <li>• Size</li> <li>• Quality</li> <li>• Suggested reading, Bay Path University Vision</li> </ul> <p>Adele Schepige will sub for Greg who has a previous commitment</p>
<p>Next Meeting</p>		

Closing of Meeting		5:02pm
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Next Meeting: Tuesday, October 17, 2017 3:30-5 pm; Location: ITC 205