

Graduate Committee Meeting Agenda

Location: **RWEC 106** / Date: **Tuesday, 21 January 2020** / Time: **3:30 - 5 pm**

To see all meeting minutes from last year, please refer to the Google Shared Drive for our committee.

Draft Minutes from November 19, 2019 for your review:

https://docs.google.com/document/d/1PZpm2iLV397CY1VhxGm-su5mQlydpVQvtzs6_9ZmJe8/edit#heading=h.ps9a9wahfo1n

Attendees:

1. Welcome and approval of minutes

TS - move to approve, all approve

2. Business

- Courses to approve

Proposal Number	Title	Submitter	Approve	Concerns?
P8316	eMAT, Modify Description	Alicia Wenzel	Amy - Ok Melanie asked for consensus, all approved	Amy - note for 686, 687, & 688 the 2 credits + 2 lab hours won't be in the program description. Submit course modifications to add the comment to the course descriptions if you want it in the catalog.
BULK8618	History—drop	Elizabeth Swedo	Amy - Ok Melanie asked for consensus, all approved	
C4530	ED 609 EMIL Practicum: Modify Title	Rachel Harrington	Amy - No Melanie asked for consensus, all approved rejecting this proposal	Cancel this---option exists already. The ability to change title is at the section level when scheduling the course that term. Amy - ED 609 is used

				widely in multiple programs. The title is intentionally generic as 'Practicum'. During course scheduling you can request that the title of a particular section be EMIL Practicum, but it cannot be changed at the catalog level. The other option would be to create a new practicum course for use only in the EMIL program.
C4632	DHHE 647: New course	Patrick Graham	Amy - Delete Melanie asked for consensus, all approved rejecting this proposal	This course already exists? Amy: This course was created in 2017/18. This proposal is a duplicate of the one that was created years ago.
C7121	ED 609: Modify RP grade eligibility	Rachel Harrington	Amy - Delete Melanie asked for consensus, all approved rejecting this proposal	Cancel this---this is already an option; Melanie will explain details to Rachel about RP. Amy - RP is already an option for this course. There are no penalties for an incomplete on the students record. RP grades cannot extend beyond 1 year, where as an Incomplete grade can be extended for a total of 2 years...aka the Incomplete is more flexible. Incompletes do not stay on a student's record in perpetuity.

C7845	PS 555: New course	Earlene Camarillo	Amy - Ok Melanie asked for consensus, all approved	
C7942	ED 691: Modify Title (ELL to Bilinguals)	Jessica Dougherty	Amy - Delete Melanie asked for consensus, all approved rejecting this submission	Amy - this is a duplicate request. C7941 was fully approved in 12/2019 and Banner is already updated effective for 2020/21.
C83012	ED 662 eMAT STEM: New	Alicia Wenzel	Amy - Ok with caveat Melanie asked for consensus, all approved	Amy - if you want the system to enforce the B- in eMAT courses requirement you'll need to withdraw this and include a list of the applicable courses and then resubmit. If you're not concerned about system enforcement then we can just include the comment and you don't need to withdraw it.
C8304	ED 663: eMAT Math: New	Alicia Wenzel	Amy - Ok with caveat Melanie asked for consensus, all approved	Amy - if you want the system to enforce the B- in eMAT courses requirement you'll need to withdraw this and include a list of the applicable courses and then resubmit. If you're not concerned about system enforcement then we can just include the comment and you don't need to withdraw it.
C8357	HST 595: Modify Description	Patrica Goldsworthy-Bishop	Amy - Ok Melanie asked for consensus, all approved	

			(share feedback with Patricia re GLOs)	
C8430	HST 542: Modify Course Description, Goals, Title	Patricia Goldsworthy-Bishop	Amy - Ok with caveat Melanie asked for consensus, all approved (share feedback with Patricia re GLOs)	Amy - why are there ULO's on a graduate course?
C8494	PS 556: New	Earlene Camarillo	Amy - Ok Melanie asked for consensus, all approved	
C8515	MUE 501: New	James Reddan	Amy - Ok with caveat table	Make sure Dirk sees this. Amy - ok if 400 level course is also approved.
C8516	MUE 534: New	James Reddan	Amy - Ok with caveat table	Make sure Dirk sees this. Amy - ok if 400 level course is also approved.
C8519	MUE 536: New	James Reddan	Amy - Ok with caveat table	Make sure Dirk sees this. Amy - ok if 400 level course is also approved.
C8644	CJ 526: Drop	Vivian Djokotoe	Amy - Ok Melanie asked for consensus, all approved	Cleaning up
C8646	CJ428: Drop	Vivian Djokotoe	Amy - Ok with caveat. Melanie asked for consensus, all approved	400 level—has been asked to correct and resubmit as a 528; no issues with dropping; they'll all be dropped at the 400 level. Amy - withdraw and submit

Commented [1]: TS - not a catalog thing. Aligning course goals with ULOs/GLOs are not our purview

Commented [2]: wanting to offer to non-licensure music educators. TS moves to table for more discussion after +freymudt@mail.wou.edu is back. ED offers such a class - to licensure folks. Seems duplication.
Assigned to Dirk Freymuth

Commented [3]: can you have this - 0 are reserved for special courses

				as 528. The drop of 428 also needs to go through.
C8648	CJ 529: Drop	Vivian Djokotoe	Amy - Ok with caveat. Melanie asked for consensus, all approved	Amy - The drop of 429 also needs to go through
C8838	CJ 610: New	Vivian Djokotoe	Amy - Ok Melanie asked for consensus, all approved	Amy - the proposal is for 610 not 510.

Batch Curriculum Proposals: Master's Diplomas with Designations

- Adele Schepige--work with registrar
 - Spreadsheet in shared drive - showing MA degree diplomas
 - Need to change concentrations to majors for it to show up appropriately. See bulk catalog changes doc in shared drive for example
 - 9 proposals in que for MSEd.
 - Will show up on February agenda - be on the look out for these proposals

3. Dean of Graduate Studies and Research Search Update

- Grad Studies Q&A - check email from Melanie
- Campus presentations (next week MWF)

4. Graduate Learning Outcomes Approval and PLC Work

- Pillars - expertise/specializations in masters, but generalizable as well
 - Core Content (in the discipline) - focus for 2019-2020
 - Applied Skills (in the discipline)
 - Dispositions (in the discipline) - what does it mean to be a practitioner in this discipline.
- Key assessments that would highlight what is common/expected from a master's at WOU.
 - Pick one key assessment in our major that meets the outcome
- Application of the pillars - applied to each course or each program?? (PG)
 - TS response - this is the framework for assessment and alignment, applied at the program level and parced among courses for meeting assessment outcomes.
- PLC is open to more participation.... Feel free to join, and reach out to Melanie.
- Exit requirement as demonstration of the achievement of those outcomes

- Could collect interim assessments along the way
- This is framework for what the framework will look like in the future.

Get outcomes updated inTK20 with Assessment plans

Proposed workshop dates...

- Part of the problem is tk20 platform
- See some examples
- Faculty were making it harder than it needed to be
- Co-facilitated with Melanie & Mike Baltzley
- March/April Grad Studies meeting for workshopping our assessment plans

Vote on pillars before presenting at Faculty Senate -- seeking a vote, referral from PLC, does the committee want to endorse that work?

- Bring presentation to the Feb Grad Studies committee, finalize disposition, and vote on it prior to Fac Senate

Commented [4]: +haysm@mail.wou.edu put this on the Feb agenda
PLC needs to meet prior to do a formal referral.
Assigned to Melanie Landon-Hays

5. Graduate Hooding Ceremony

- Melanie: Updates
 - Everyone is on board, Rice auditorium
 - Will Hooding impact student's attendance of commencement? Faculty need to educate about the purpose of a hooding and commencement, etc.
 - Making sure there is a presence at larger commencement
 - Students will need to meet the requirements of the institution to walk at hooding
 - What are the criteria and how do we address that? (Provost's office, policy that could be addressed)
 - Is a hooding the same as commencement - new policies or change policies? (up to us)
 - How many impacted students? Will discuss further next month.
 - Invite out to President Rex Fuller
- Sub-committee: Catering, program, etc.
 - Maria Peterson-Ahmed, Elisa Maroney, Melanie, Adele (spring term)
 - Institutional support - cake, invitations, etc.
 - Deborah Rezell will record for us
 - Faculty on stage, then group by program, etc.
 - Maria has video examples about hooding
 - Music - pre-recorded vs. ensemble on stage (reach out to OHSU for sharing music??)
 - Do we need a velvet voice?

6. Tuition Question?

- Discussion about increases to warn students?
 - LS - tuition committee (David Foster on it) focused on undergrad, but now broached the topic of graduate tuition
 - LS/DF - please keep us informed

7. Accelerated Master's Program Continued Conversation

- Models for WOU?
- Has anyone given more thought to this?
- Please provide feedback here so we can get the information to Amy, ASAP!
<https://forms.gle/1xXUUJPuiEgUaWob7>
 - Supported by the policy about double-dipping between undergrad/grad

- What is the “program” or policy?
 - Does anything need to be done from faculty?? Yes, it needs to go through faculty senate
 - Needs to have a faculty member to bring through faculty senate vs. and administrator
 - A general proposal (David Foster as spokesperson for this proposal) for the idea and concept of an accelerated masters
 - Hopeful that it can be in the catalog this next year
 - Put on the Feb grad studies mtg to get on the Fac Senate agenda
 - 400/500 level courses - need to discuss implications, disincentive for 500 level courses not considered a graduate level course.
 - CBA, policy, what is defined as a grad course
 - David Foster to present about what is happening and what the model looks like.
 - Partnership with AB in Liberal Studies - suggested free electives

Adjourned 4:50pm

Upcoming Meetings:

- Third Tuesday of every month at 3:30 / Location: RWEC 202
- Dates we have those meetings: January 21, February 18, March 17, April 21, May 19.
- Time: 3:30-5:00 PM