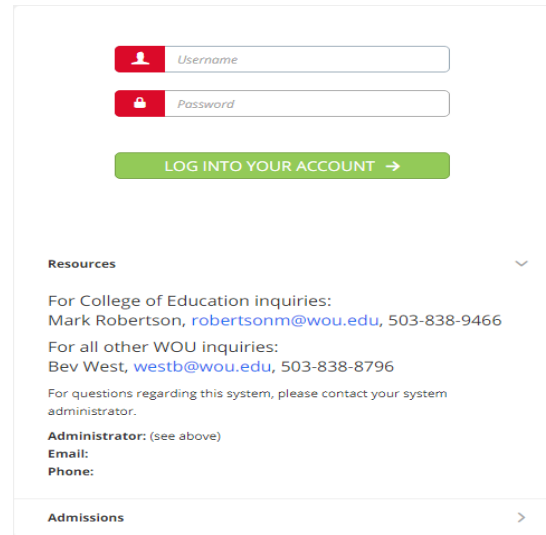Student Quick Guide – Creating an Admissions Application
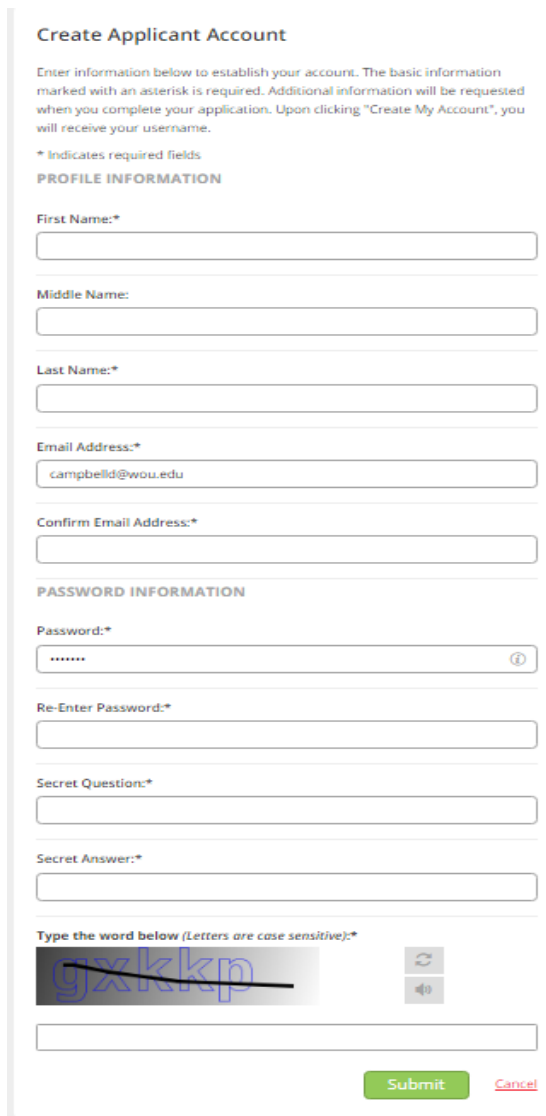
Go to the TK20 login page at: https://wou.tk20.com

You need to create a free TK20 Admissions account

 (not the same as a WOU student account.

At the bottom of the login page, click on Admissions

Then click "Click here to create your account" link.

This will bring up the Create Applicant Account page

Click the [Submit] button.

Once you have submitted the form you will be brought back to the log in page with your new username already filled in. Type in your password to log in. Write down your username and password, keep it in a safe place.

CREATING AN APPLICATION

Click on the green "Create New Application", and click *Please Select* in the drop-down box.

Select the application for the program you are applying for and click the green "Next" button.

There is no Chcklist to be completed, so click on the green "Next" button again.

Complete the application. Any fields with an asterisk (*) must be filled in before you submit your application.

To attach a file where needed on the application, click on the "Select Files" button to load files from your computer.

You do not have to complete the application at one time. You can save your work and return to it at a later time. There is a "Save" button at the bottom of the application form.

When the application is complete, click on the green "Create" button at the bottom of the page to submit your application for final review

RETURN TO SAVED APPLICATION

Click on the "Admission Applications" in the left side menu to display a list of all application forms you have created.

Click the blue name of the application you wish to edit.

QUESTIONS REGARDING THE TK20 application process, please email Olivia Flores at floreso@wou.edu