# Graduate Studies Committee Meeting Minutes
## May 17, 2022, Tuesday from 3:30-5:00 PM
## On Zoom:
### https://wou-edu.zoom.us/my/arsmithdsps

## Minutes from the April meeting:

https://docs.google.com/document/d/1BWdxEpBhYitqlMl9zaIvxQN7UvE1imuP/edit

Minutes approved.

## Agenda Items:

1. Approval of minutes / attendance
   - Amended changes updates
     - Need to make an edit to reflect that Minimum Registration Requirement passed last meeting and will have corresponding number GSR2324_P1
     - Professional Conduct approval added in GSR2324_1
     - Updated polices G-15 and M-17 on document GSR2324_P3
2. Graduate Level Writing Course—Lars, Kat, and Leigh
   - Presented
     - problem with graduate student writing (underprepared, unaware, intimidated) - solution
       - WR 630 Professional Writing and Research (rhetoric refresher, advanced grammar, document design and presentations), offered 3x (winter, spring, summer) **and**
       - building academically focused graduate class (research, grad-level formats, grad-level length docs) **and**
       - discipline-specific assignment workshop (structure assignments, clear expectations, improvement across program) **and**
       - if interested graduate student grant writing course (learn genre, real opportunities, secure funding)
       - writing center has a grad student to work with grad students
       - Working with Multi-Lingual Writers course offered this summer as part of certificate but can be taken separate from certificate

3. Policies Vote
   - Policies: G, M and D policies, moving forward for doctoral programs (D policies voted on and passed won't go in the catalog until HECC and other processes are complete; but will be hosted on the Dean's website so resources are available).
     - It is important to make changes reflecting graduate language (new, holistic) vs. master's (traditional, specific degree) as it allows us the opportunity to grow our graduate programs and provides capacity for new doctoral students.

- - GSR2324_1 Graduate Regulation Edits (changing overall language to reflect graduate vs. masters' specific language)
  - GSR2324_2 Doctoral General Requirements and Doctoral Specific Regulations
    - D-17: Time Limit to Complete Doctoral Degree
    - D-6: Final Exit Requirements
    - D-6a: Final Exit Form

    - Not in catalog for next year (would be following year), but if approved will be on Dean's page for reference
  - GSR2324_P2: Graduate Faculty
    - Recognizing doctoral programs
  - GSR2324_3: Policies governing master's degrees
  - GSR2324_4: Policies governing Graduate Certificates

  All policies approved.

4. Chair-elect nomination and election
   - Amanda has agreed to serve as Chair, need someone to serve as Chair elect
5. Update graduate coordinator assignments in preparation for Fall
6. Graduate Projects and Digital Commons
   - Stewart Baker provided service for certain exit requirements to be uploaded to Digital Commons, no longer binding, they get indexed in Google Scholar
7. Curriculum proposals to review

   - Graduate student awarded to Whitney H. from MAOL.
   - Discussion about grad faculty – scheduling, what it means to be grad student, accessibility, as it pertains to restructure
     A graduate school? What issues are we trying to solve? OL doesn't exist anywhere. Issues of inequity, issue of financial resources.
     Restructuring task force discussion - as you have more thoughts/ideas particular to Graduate Studies - email to Misty, Michael R., and Hillary
   - Grad Student Dean Council-request to re-engage brown bag sessions, grad assistant for student success will be working on this
   - This is final meeting of year.Suggestion of informal gathering for faculty and students.

**PROGRAM CHANGES (this list may not be current---will include a final update on Tuesday afternoon to reflect new submissions)**

| Proposal Number | Title | Type | Name | Division / Department | Date | Committee Notes |
|---|---|---|---|---|---|---|
| | | | | | | |

| Proposal Number | Title | Type | Name | Division and Department | Date | Grad Committee Notes |
|---|---|---|---|---|---|---|
| P15149 | Reading, M.S.Ed. (Major) | Program (modify) | Joshua Schulze | Education and Leadership: Master of Science in Education | 5.6.2022 | Approved |
| | | | | | | |

**COURSE CHANGES (this list may not be current---will include a final update on Friday afternoon to reflect new submissions)**

| Proposal Number | Title | Type | Name | Division and Department | Date | Grad Committee Notes |
|---|---|---|---|---|---|---|
| C15144 | ED 620 Technology Integration | Course Modify: Credit hours | Melanie Landon-Hays | Education and Leadership: Master of Arts in Teaching | 5.6.2022 | Will wait for further review |
| C15163 | SPED 689 Clinical Experience IV | Course Modify: Credit hours | Katrina Hovey | Education and Leadership: Special Education | 5.12.2022 | Will resubmit later with program change |

## Attending the Zoom Call

| Program | Representative Name | Please mark or type your name in this column if you are here... |
|---|---|---|
| Library | Robert Monge | Robert Monge |
| College of Education (at | Brandon Claggett | *Brandon K Claggett* |

| large) | | |
|---|---|---|
| LAS (at large) | *Still seeking?* | |
| Criminal Justice | Misty Weitzel | Misty Weitzel |
| MSED | Joshua Schulze | |
| MSPED | Kate Hovey | *Kate Hovey* |
| MAT | Melanie Landon-Hays | |
| MS RMHC | Denise Thew Hackett | *Denise Thew Hackett* |
| MA IS | Elisa Maroney / Amanda Smith | AMANDA R. SMITH |
| Educational Technology | Gregory Zobel | |
| Organizational Leadership | David Foster | *David Foster* |
| ~~MA DHHE~~ | On hiatus while program is reconfigured | |
| Graduate Student Representative | | |
| Graduate Student Representative | | |
| Ex-officio (Graduate office) | Hillary Fouts, Graduate Dean | *Hillary Fouts* |
| Ex-officio (Academic Innovation) | Michael Reis, AI Director | *Michael Reis* |
| Visitors: | Amber Deets | |