

**Graduate Studies Committee Meeting Minutes**  
**September 20, 2022, Tuesday from 3:30-5:00 PM**  
**On Zoom:**

<https://wou-edu.zoom.us/my/arsmithdps>

**Minutes from the May 2022 meeting:**

[w 2022 May Draft Agenda Graduate Studies Committee .docx](#)

- Anyone opposed to the minutes, no. approved Unanimous Consent.

**Agenda Items:**

1. Approval of minutes / attendance
2. Membership & Logistics
  - a. Chair-elect nomination and election -
    - Course release for chair/elect??
  - b. Notetaker?
    - GZ notetaking in October
    - Auto transcript
    - Record meetings for reference
  - c. Where to find things - drive permissions
  - d. Graduate Student Representatives - criteria/what do we need?
    - Voting positions
  - e. LAS MAL - ARS checking in with Dean Cassity
    - Business department - MBA??
  - f. COE at large position - vacant
  - g. Membership roles/criteria/voting eligibility - charge wording?
    - Invitation as non-voting member - set up a normal practice
    - Voting members when upon approval from HECC approval & program launching/open to enrollment - universities ability to recruit student attention, university offering
    - Non-voting attendees = not members, attendees, welcome/encouraged to attend; speak when recognized by the chair
    - "Once approved by HECC and accepting applications, representative becomes a voting member."
    - Graduate Committee informational presentation to Fac Senate
      - Send out invitation to all re: meeting FYI - anyone can attend
  - h. Zoom, hybrid, in person?
    - Options - zoom 5/hybrid 2
    - Transition and choose between hyflex and online.
    - Online - flexibility
    - Fall - zoom, dec meeting discuss next 3 months
  - i. Curriculum changes/proposals expected?

- Interpreting Studies - small curricular changes
  - SPED - course change re: credit hours = program proposal
  - RMHC - temporary course changes/permanent; minor changes
  - MSED - anything is possible; currently in idea stage
  - OL - curriculum change - exit project (flexible hours); grad cert in HC admin; CCC - AUMP partnership with their BA in leadership;
  - EdTech - making courses able to be retaken for credit (summer)
  - MS HPW - no major changes;
  - MAT - some changes may be coming
- 3. Goals for the year as a committee
  - a. University Hooding Ceremony - participation (all faculty attend)
  - b. Jun 16, 2022 6-8 p.m. in N.P.E
  - c. 2-3 Faculty volunteers to help with day-of logistics (Hovey)
  - d. If students finish by end of Fall term, they can walk
    - What about donated hoods or pool of hoods to be used at hooding - Amber will ask in a newsletter re: needs and donations
- 4. Updates
  - a. Grad Policies to Fac Senate from Professional Doctorate Workgroup
- 5. Topics for discussion/exploration
  - a. Writing at the graduate level
  - b. Policy - Petition Limit? Others?
    - Petition committee for the year (Kate, Dave, Josh)
  - c. Volunteers
    - Prior to Oct 18th - volunteers for Grad Tuition & Fees Advisory Committee - interested people reach out to Hillary - need 3 faculty members (1 from each college)
  - d. Application of minimum registration enrollment policy - adaptations may be needed to be compliant by F'23 - brainstorm with Amber.
  - e. Graduate Learning Outcomes - where are we and where are we going?
  - f. Graduate PLC
  - g. AUMP - what would be the equivalent from BA - MS - Prof Doctorate?
  - h. Membership
  - i. What else?
- 6. Important Dates/Opportunities
  - a. Small group listening sessions 1st week of October (see email Amber forwarded)
  - b. Oct 11 - Faculty Senate Restructuring Listening Session
    - Discuss grad studies relevant topics Oct 18th (grad studies collective response if warranted)
  - c. Oct 19 & 21 - campus wide feedback sessions (Columbia room)
- 7. Next meeting
  - a. Curriculum Review
  - b. Restructuring Taskforce Feedback Discussion

### Attending the Zoom Call

Program	Representative Name	Please mark or type your name in this column if you are here...
Library	Robert Monge	Robert Monge
College of Education (at large)	Brandon Claggett	<i>Brandon K Claggett</i>
LAS (at large)	<i>Still seeking?</i>	
Criminal Justice	Misty Weitzel	Misty Weitzel
MSED	Joshua Schulze	<i>Joshua Schulze</i>
MSPED	Kate Hovey	<i>Kate Hovey</i>
MAT	Xiaopeng Gong	<i>Xiaopeng Gong</i>
MS RMHC	Denise Thew Hackett	<i>Denise Thew hackett</i>
MA IS	Amanda Smith	AMANDA R. SMITH
Educational Technology	Gregory Zobel	<i>gZ</i>
Organizational Leadership	David Foster	<i>David Foster</i>
<del>MA DHHE</del>	On hiatus while program is reconfigured	
Graduate Student Representative		
Graduate Student Representative		
Ex-officio (Graduate office)	Hillary Fouts, Graduate Dean	<i>Hillary Fouts</i>
Ex-officio (Academic Innovation)	Michael Reis, AI Director	
Visitors:	Amber Deets	<i>Amber Deets</i>