

DRAFT MINUTES
Graduate Studies Committee
October 17, 2023 3:30-5:00 PM
On Zoom
Zoom Link: <https://wou-edu.zoom.us/j/83442504730>

Agenda Items

1. Introductions and Welcome
 - a. Josh: general welcome; members introduce themselves
2. Approval of [Minutes](#)/Attendance
 - a. Approved: Kate motion; Xiaopeng second; approved with several abstentions from members who were absent
3. Message from Dean Hillary Fouts
 - a. Graduate Tuition Advisory Committee (faculty, students, admin)
 - i. Formed to provide feedback
 - ii. Moving forward, will only focus on Masters programs—not the OT program
 - iii. *Requesting two representatives for the committee*
 1. Starts this fall—at least one meeting
 - a. *Dave F & Kate H volunteered*
 2. Meet at least once in Winter
 3. Max 2-3 meetings in the year—will produce a memo about what the committee thinks tuition for WOU should be. Has potential to impact tuition rates.
4. Program Changes Preview: Greg Zobel
 - a. delayed/passed—provided a brief summary
5. FYI/Share: Chair-Elect? Graduate Hooding June 14, 2024.
 - a. Sean R has volunteered to help
 - b. Looking for other volunteers
 - i. Have volunteers help with shepherding with lines at start/end; also helping with set-up
 - c. Question: change the venue to some place with AC?

- i. Given size of attendance, there are few/no other spaces that are available and can hold that number/amount of people
- ii. Open to other ideas to help keep it cool inside
- d. Question: could seats be spread out a bit more so it's not too tight?
 - i. Yes, they will have more space between chairs.

6. Curriculum Review/Program Approvals

a. See below

7. Other questions:

- a. How did CoE grad students increase growth?
 - i. Grants
 - ii. Contracts with school districts
- b. Is growth stable/reliable moving forward?
 - i. Hard to know given they are from grants & relationships with school districts
 - ii. There are many unknowns right now
 - 1. Negotiated tuition rates
- c. How big are the classes?
 - i. SPED's grad classes are in the high 20s
- d. Are there standards around how big classes are, and how many people need to be in it—class size
 - i. There's a lot of work involved with more students
 - 1. Feedback
 - 2. Research about capping size of online courses
 - ii.

Notetaker: Greg Zobel (Thanks, gz!)

Notetaker: Nov Meeting: Xiaopeng

6. Curriculum Review: **Program Modifications**

Notes:

- *overall, process/changes are for cleaning up the proposal and aligning to standards; no credits impacted; no external programs impacted.*
- *14 week experience will be split over two terms—issues related to Federal Financial Aid*
- *Some adjustments so that distance students do not have to return to the area to finish up their internship/experiences*

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[P15887 Occupational Therapy \(Doctorate\)](#)

Motion to approve changes: David, Shaun H; **approved (1 abstained)**

Curriculum Review: **New Programs**

- NA

Curriculum Review: **Drop**

- N/A

Course Review-New Courses

Notes: comments

- *789: Course for onboarding process; case studies*
- *796: finalize plans for rotation, complete documentation; connected to standards*
- *797: PD, professionalization, becoming a practitioners*
- *723, 724, 725: reduced count from five to three fieldwork courses to meet national practices; emphases on core themes before they move into clinical and full time fieldwork*
- *731: consolidated two courses down to one—one is more common across programs nationally*
- *The two other OT faculty were involved in this process before the changes were put through the system*

Motion to approve in bulk: David, Kate H; approved; 1 abstain

[C15888 OTD 789 Level II Fieldwork Prep](#)

[C15889 OTD 796 Capstone Proposal Development II](#)

[C15890 OTD 797 Student to Practitioner](#)

[C15900 OTD 723 Level I Fieldwork: Person](#)

[C15901 OTD 724 Level I Fieldwork: Environment](#)

[C15902 OTD 725 Level I Fieldwork: Occupation](#)

[C15903 OTD 731 Neuroscience for Human Occupation](#)

Course Review-Drop Courses

Notes: dropping courses in order to shift those credits to other emphases in the overall program

APPROVED: Shaun H, Jeff;

[BULK 15891 OTD](#)

Motion to adjourn: gz; Sean H

Attendance

Program	Representative Name	Please mark or type your name in this column if you are here...
Library	Robert Monge	absent
Health & Wellness	Jeff Armstrong	<i>Jeff Armstrong</i>
CoE at Large	Brandon	
LAS (at large)	Shaun Hansen	<i>Shaun Hansen</i>
Criminal Justice	Omar Melchor-Ayala	Omar Melchor-Ayala
MSED	Joshua Schulze	
MSPED	Kate Hovey	<i>Kate Hovey</i>
MAT	Xiaopeng Gong	<i>Xiaopeng Gong</i>
MS RMHC	Denise Thew Hackett	<i>Denise Thew Hackett</i>
MA IS	Amanda Smith	
Educational Technology	Gregory Zobel	<i>gz</i>
Organizational Leadership	David Foster	<i>David Foster</i>
Occupational Therapy	Sean Roush	<i>Sean Roush</i>
Graduate Student Representative		

Graduate Student Representative		
Ex-officio (Graduate office)	Hillary Fouts, Graduate Dean	<i>Hillary Fouts</i>
Ex-officio (Academic Innovation)		
Visitors:	Amber Deets Breeann Flesch	